



WORKFORCE ARIZONA COUNCIL MEETING MINUTES

Thursday, February 16, 2017
Arizona Chamber of Commerce and Industry
3200 N. Central Avenue, Suite 1125, Phoenix, AZ 85012

I. Call to Order

- The meeting was called to order at 1:05 p.m.

II. Roll Call

Members Present

Susan Anable, *Cox Communications*
Steve Chucuri, *Maricopa County Board of Supervisors*
Dawn Grove, *Karsten Manufacturing*
Dennis Anthony, *Arizona Apprenticeship Advisory Committee*
Randall Gibb, *Grand Canyon University*
Naomi Cramer, *Banner Health*
Stephen Macias, *Pivot Manufacturing*
David Martin, *Arizona Chapter of the Associated General Contractors of America*
Cecilia Mata, *AllSource Global Management*
Thomas Winkel, *Arizona Coalition for Military Families*
Bill Terry, *IBM*
Doug Yonko, *Hensley Beverage Company*
Farrell Quinlan, *National Federation of Independent Business*
Stephen Gilman, *United Goodyear Firefighters Association*
Edward Oxford, *Banner Health*
Sheryl Hart, *Arizona Department of Education*

Members Present via Phone

Dominic Escamilla, *Country Financial*
Todd Graver, *Freeport McMoRan*
William (Jim) Lane, *City of Scottsdale*
Steven Thompson, *Uber Phoenix*

Members Absent

Governor Doug Ducey, *State of Arizona*
Lawrence Lucero, *Tucson Electric Power*
Robert Trenchel, *Yuma Regional Medical Center*
Representative Vince Leach, *Arizona State House of Representatives*
Thomas Longstreth, *Ventana Medical Systems*
Glenn Hamer, *Arizona Chamber of Commerce & Industry*

Ellen Poole, *USAA*
Senator Kimberly Yee, *Arizona State Senate*
Sandra Watson, *Arizona Commerce Authority*

III. Welcome

- Chair Grove welcomed all the Council members and guests to the Workforce Arizona Council meeting. She thanked the Chamber for hosting the meeting and introduced Garrick Taylor, Arizona Chamber of Commerce Senior Vice President of Government Relations and Communications. Mr. Taylor affirmed the importance of the Council's work to the Chamber and explained the importance of a quality workforce for Arizona's economic development.

IV. Introductions

- Chair Grove introduced two new members to the Council: Naomi Cramer, Senior VP, Chief Human Resources Officer for Banner Health and Randall Gibb, Dean, Colangelo College of Business at Grand Canyon University.
- Chair Grove introduced the new Workforce Arizona Council Manager, Ashley Wilhelm.

V. Call to the Public

- No public comment was offered.

VI. Chairman's Report

- Chair Grove reported concerning business and manufacturing growth in Arizona, and noted important presentations to be provided today.
- Chair Grove commended the Office of Economic Opportunity (OEO) team and the work they have been doing with Arizona's various Community Colleges to establish a joint curriculum for manufacturing jobs. She also highlighted the work that OEO staff and the Performance Excellence Committee is accomplishing together with the Local Workforce Boards to ensure that the local voices are being heard and their needs are being addressed in the policies. She further thanked each of the Council Committees for their work.
- Chair Grove also advised that next week she and OEO's Workforce Program Manager, Trevor Stokes, will meet with all the State Governors and Workforce Board chairs in Washington, D.C. to share best practices.

VII. Discussion & Possible Action

A. Vote to Approve Meeting Minutes – November 17, 2016

- A motion to approve the November 17, 2016 Council Meeting minutes was made by Susan Anable and seconded by Stephen Gilman.
- Minutes from the November 17, 2016 Council meeting were approved.

B. Presentation: Arizona Association of Workforce Developers Update

- John Morales, Yuma Private Industry Council, reported concerning cooperation with the Governor's Commission on Juvenile Justice, updates received from the Department of Economic Security (DES), and local areas' progress in updating One Stop Operator processes to comply with WIOA.
- Mr. Morales explained that at the end of February, there will be good representation from the State of Arizona in the information gathering sessions in San Francisco with the Department of Labor.

C. Presentation: Title II Applications

- Sheryl Hart, State Director of Arizona Education, Arizona Department of Education, reported concerning ongoing Title II application processes.

D. Presentation: Arizona Career Readiness Credential

- Trevor Stokes, Workforce Program Manager, reported concerning resounding themes from the Arizona business community regarding the need for job applicants with positive interpersonal skills and related “soft skills” in addition to technical expertise. He gave a presentation about the proposed breakthrough credential program concept that will provide a way for business to know that applicants are job ready with the combination of technical and soft skills needed to succeed. Trevor gave a detailed description and asked the Council for an endorsement of the Arizona Career Readiness Credential concept.

(1) Vote to endorse the Arizona Career Readiness Credential concept

- A motion to endorse the Arizona Career Readiness Credential concept was made by Thomas Winkel and seconded by David Martin.
- The endorsement was approved.

E. Presentation: Apprenticeships

- Dennis Anthony, Chairman, Arizona Apprenticeship Advisory Committee, summarized apprenticeship programs and the benefits of apprenticeships to businesses, employees and the workforce system.

F. Local Plan Evaluation Reviews

- Gretchen Caraway, DERS Policy Administrator, explained the review process for the local area plans submitted in December and thanked the local areas for putting the local plans together and thanked the core partner review team.
- She explained that after reviews, revisions, conference calls and other collaborative work, two local areas plans are ready for final approval, and the majority have made substantial movement toward full compliance.
- She requested final approval of the two local plans that are complete and conditional approval for the remaining ten local area plans with anticipated completion by April 1, 2017 in order to go before the Performance Excellence Committee for their review.

(1) Vote to approve all the Local Plans conditional that by June 1, 2017 all of the Local Plans have met the required revisions.

- A motion to give final approval for the two local area plans that are complete and to approve the remaining ten local area plans conditional that by June 1, 2017 all required revisions have been met, was made by Cecelia Mata and seconded by Supervisor Steve Chucuri.
- The motion was approved.

G. Committee Reports

- 1. State Plan Revisions:** Chair Grove reported that once the approved revisions were inserted into the State Plan, the Executive Overview needed to be renumbered and retitled.

(1) Vote to approve the updated State Plan Executive Summary renumbered and retitled

- A motion to approve the updated State Plan Executive Summary renumbered and retitled was made by Thomas Winkel and seconded by Supervisor Steve Chucri.
- There was discussion that the cover letter at the front of the Executive Overview should be updated and have Chair Grove's information on it.
- The Council agreed and the motion was approved.

- 2. Performance Excellence**

- a. Local Governance and Service Delivery Policies**

- Committee Chair Thomas Winkel stated that he is impressed by all the collaborative work being done and encouraged that the parties involved came to accord concerning new local governance and service delivery policies. The Performance Excellence Committee is recommending that the Council adopt the three policies presented today.

(1) Vote to adopt One Stop Center Operator Selection Policy (04-2016); Local Governance Policy (01-2016); Renumbered, Retitled Previously Approved Vision for One Stop Delivery System Policy (02-2016), Structure of One Stop Delivery System Policy (03-2016) and MOU and Infrastructure Costs Policy (05-2016)

- A motion to approve the Local Governance and Service Delivery Policies was made by Edward Oxford and seconded by Naomi Cramer.
- The motion was approved.

- 3. Strategic Communications and Partnerships**

- a. Communications Plan**

- Committee Chair Celicia Mata reported regarding the Strategic Communications and Partnerships Committee's five master objectives to meet this year. She reported on communications made with local groups to date as well as future work to be carried out by Council members. She also reported concerning the information library being developed for mutual accessibility.

(1) Vote to adopt the WAC Strategic Communications Plan

- A motion to approve the WAC Strategic Communications Plan was made by Bill Terry and seconded by Edward Oxford.
- The motion was approved.

- 4. Measuring Effectiveness**

- Committee Chair Bill Terry reported that the Committee had a very productive meeting working on a dashboard concept and have expanded the project scope to include updated regulations and input from the local workforce boards.

a. Present Update of WAC Dashboard Concept

- Doug Walls explained that this dashboard aims to provide tools to the public, local workforce practitioners, policy administrators and local boards to create, interpret and analyze all of the data that workforce has to offer.
- It further aims to be an easy to use visualization platform that brings together two unique types of data: regulation through WIOA performance metrics and the labor market information for the local area as a whole. The dashboard will be public facing and will be interactive so that reports can be generated from the data.
- Doug gave the Council a timeline for this project.

5. Quality Workforce

- Garrick Taylor explained a few items discussed at the last Quality Workforce meeting held in December.

H. 2017 WAC Meeting Schedule

1. Thursday, June 1, 2017, 1:00 – 3:00 p.m. - Arizona State Capitol
2. Thursday, August 24, 2017, 1:00 – 3:00 p.m. - Arizona State Capitol
3. Thursday, November 30, 2017, 1:00 – 3:00 p.m. - Arizona State Capitol

I. Council Member Remarks – No additional remarks

VIII. Adjournment

- A motion to adjourn the meeting was made by Bill Terry and seconded by Thomas Winkel.
- The meeting adjourned at 2:27 p.m.